

RREC/AREC Training Evaluation

Summary of Key Findings:

- Assistant Residential Education Staff (A/REC) staff found Conduct training was sufficient in providing solid base knowledge of our process--preparing them to hear conduct cases immediately after opening the residence halls.
- We learned that while returning staff felt more prepared with regards to emergency procedures and on-call responsibilities, new staff still felt unsure about when to call REC Duty/Leadership Team Duty for support or to report.
- Staff did not feel prepared for multiple administrative tasks including our occupancy management program, Star Rez.

Actions Taken:

- A/REC staff participates in a weekly staff lunch focusing on issues of Student Conduct and Emergency Procedures in order to keep training current. Guest speakers from Environmental Health & Safety, Dean of Students, Campus Wellness, and University Police have attended this lunch in order to address specific trends and/or concerns seen in the residence halls this year.
- In order to increase staff comfort with Emergency Procedure on-call questions, a duty log protocol was developed requiring that on-call staff report calls received and reviews them with supervisors. This provides opportunities for continual feedback and training.
- Staff has been asked to gather a list of frequently asked questions regarding Star Rez to be utilized for Fall Training 2010.
- A significant portion of weekly staff meetings is dedicated to discussing administrative tasks.